



# HOW TO OBTAIN A COMMERCIAL QUOTE

1. Log into [www.ibgreen.com](http://www.ibgreen.com)
2. If you have submitted licenses to Irvin B. Green for FLORIDA and ALABAMA, once you log into our website you are immediately shown the FLORIDA Site. To quote ALABAMA risks you must first click this link on the Raters Home Page: **For IBGA Alabama Website Click Here**
3. Click on the Commercial Comparative Rater & Application Submission Button.



4. The rater window opens. It should say ALABAMA. Select the General Liability Quote link.

State: Alabama

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[▶ New Mobile Home Quote](#)

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[▶ General Liability Quote](#)

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[▶ Search Existing Quotes](#)

5. Provide all necessary information such as Insured Name, Limits as well as add any optional coverages. Hit Next.
6. The second page of the quote will require the Zip Code, Class Codes and exposure amounts along with information regarding subcontractors, number of owners and Employee Payroll.

Zip Code	County	Delete Zip / county	Classification	Exposure Basis	Exposure Amount	# of physical address for this zip/class	Delete Class	Add Another Class with SAME Physical Address	Add Another Class AND/OR DIFFERENT Physical Address
34788	Lake <input type="checkbox"/>		96816 - Janitorial Services	Enter the % of work attributed to this class	50 %	1		+	+
			99952 - Pressure Washing - Cleanina	Enter the % of work attributed to this class	50 %	1		+	+

Does the customer use subcontractors ?  Yes  No

Number of owners/executive Officers:

Total Annual Employee{s} Payroll (Excluding Owners/Officers):

7. Please pay special attention to the Exposure Basis column above to ensure you provide the correct information needed to obtain an accurate quote.
8. Then hit continue to see which carriers can offer a quote for the risk. *Please note, any prohibits for a specific class are listed on this Quick Quote Screen.*